



St. Giles' & St. George's Church of England Academy

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17th December 2020

Dear Parent,

The Government has asked us to make you aware of our procedures for contact tracing during the Christmas holidays.

For the first 6 days after teaching ends, (until Thursday 24th December), if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **within 48 hours of being in school**, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.

Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours since being in school**, the school **should not be contacted**. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

If your child tests positive and has been in school in the 48 hours before symptoms began:

Please contact school using the email bursar@stgg.org.uk which will be checked twice each day.

Please include in your email a telephone number on which you can be contacted on.

Mrs Pointon will be on call, to undertake contact tracing and send text messages/emails to notify those parents whose children need to isolate over the Christmas period.

There is no need to e-mail after Thursday 24th December.

Yours faithfully,

Mrs Pointon
Headteacher

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